MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES WEDNESDAY, FEBRUARY 16, 2022

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 16, 2022 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Trustee L. Gordon Van Vechten. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Building Inspector, Robert O'Shea; Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler and Village Treasurer, Patricia Mulderig.

Pledge of Allegiance

1. Mayor – Douglas A. Dahlgard:

It was, upon motion by Deputy Mayor White, second by Trustee Ogden, abstention by Trustee Fischer and adopted (3-0-1):

RESOLUTION #159-21

Minutes of February 2, 2022, 7:00 PM meeting of the Board of Trustees were presented. Two minor typographical errors were noted.

RESOLVED, to adopt the minutes of the above meeting as amended.

• It was, upon motion by Trustee Fischer, second by Deputy Mayor White, abstention by Trustee Ogden and adopted (3-0-1):

RESOLUTION #160-21

Minutes of January 19, 2022, 7:00 PM meeting of the Board of Trustees were presented.

RESOLVED, to adopt the minutes of the above meeting as presented.

• It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:

RESOLUTION #161-21

RESOLVED, to authorize Mayor Douglas A. Dahlgard to sign, in his official capacity, the annual maintenance agreement for the removal of solid waste with Winter Brothers Waste Systems in the amount of \$67.53 monthly.

• It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION** #162-21

RESOLVED, in his official capacity Mayor Dahlgard, is hereby authorized to execute the engagement letter with Cullen & Danowski, LLP to audit the financial statements for year-end February 2022; in the contracted amount of \$13,500.00.

- o Discussion regarding Cyber Security Insurance Policy. Discussion ensued. The matter was tabled.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #163-21**

WHEREAS, the Village continues to use paper ballots for its General Election, and

WHEREAS, a sample paper ballot has been provided to the Board,

BE IT RESOVLED, to approve of the ballot to be used for the General Election, which is to be held on Tuesday, March 15, 2022. Said sample ballot shall be affixed to the official minutes.

• It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #164-21**

RESOLVED, that the village attorney is hereby authorized and directed to draft a LOCAL LAW ENACTING CHAPTER 150 OF THE VILLAGE OF HEAD OF THE HARBOR VILLAGE CODE ENTITLED "TAXATION", and be it

FURTHER RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) NO. 1 of 2022, "LOCAL LAW ENACTING CHAPTER 150 OF THE

VILLAGE OF HEAD OF THE HARBOR VILLAGE CODE ENTITLED "TAXATION". Said hearing is to be held on Wednesday, March 16, 2022, at 7:00 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James, New York 11780.

• It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted: **RESOLUTION** #165-21

RESOLVED, to authorize and direct Mayor Dahlgard, in his official capacity, to execute the agreement dated August 31, 2021, with J. O'Connell & Associates for a one-year contract period payable in monthly installments of \$2,500.00 per month upon review of agreement by village counsel. Said agreement is to being on March 1, 2022.

2. Financials – Patricia Mulderig, Treasurer:

• It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted: **RESOLUTION** #166-21

RESOLVED, to adopt Abstracts #127598 through and including #127609 in the total amount of \$36,460.99 be paid from the General Fund.

• It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted: **RESOLUTION** #167-21

RESOLVED, to adopt Abstract TA #196 in the total amount of \$247.50 to be paid from the Trust & Agency Fund.

• It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted: **RESOLUTION #168-21**

RESOLVED, to authorize and direct the village treasurer to release payment to Dime Bank, once all billing is received, in the amount of \$317.97.

 It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted: RESOLUTION #169-21

RESOLVED, to authorize and direct the village treasurer to pay the Town of Smithtown General Fund \$6.93 for Solid Waste additional disposal fees.

• It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #170-21**

Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls.

RESOLVED, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$3,153.82 as noted below:

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	OPERTY						ASSESSOR	ASSESSOR'S	CURRENT	CORRECTED		2022/2023	2020/2021
ΙD		SECTION BLOCK LOT			HOMEOWNER	Address	LETTER	DATE	ASSESSMENT	ASSESSMENT	DIFFERENCE	ADJUSTMENT	ADJUSTMENT
1 -	21600	4	2	21.2	Gary & Michelle Rocco	17 Pinoak Lane, SJ	16-Sep-21	6-Aug-21	9315	8625	(690)	141.38	PEROPOLIMICIAL
2	22900	4	2	34	Jeffrey & Margaret Fischer	24 Pinoak Lane, SJ	16-Sep-21	6-Aug-21	9432	9200	(232)	47,54	
3	21500	4	2	21.1	James & Stephanie Gallano	19 Pinoak Lane, SJ	16-Sep-21	8-Sep-21	15005	11788	(3,217)	659.16	
4	24202	5	1	15.2	Frank & Barbara Catalanotto	4 Muffin Meadows Rd, SJ		8-Sep-21	18600	16100	(2,500)	512.25	
5	25800	5	1	23.1	Mark & Janice Rathjen	3 Farmers Lane, SJ	16-Sep-21	8-Sep-21	14860	13513	(1,347)	276.00	
6	14500	3	2	12	Jonathan & Maria Cavoto	12 Sanek Road, SJ	16-Sep-21	17-Sep-21	11550	10971	(579)	118.64	
7	31000	6	1	, 3	David & Virginia Grier	1 CarmenLane, SJ	22-Nov-21	20-Sep-21	9335	8300	(1,035)	212.07	
8	39500	7	1	8	Kristen Lehner	14 Branglebrink rd, SJ	22-Nov-21	20-Sep-21	16800	15525	(1,275)	261,25	
9	2000	1	1	26	Griffin Family Trust	2 Emmet Drive: SB	22-Nov-21	20-Sep-21	12740	11500	(1,240)	254.08	
10	10200	2	2	8.1	James Peister & Tammy Klemm	108 Harbor Rd, SJ	22-Nov-21	20-Sep-21	10322	9488	(834)	170.89	
11	11100	2	2	16.3	Mark & Renee Finger	3 Evan Court, SJ	22-Nov-21	20-Sep-21	13728	12650	(1,078)	220.88	
12	11500	3	1	2	Arthur & Jerilynn Goldfinger	130 Harbor Rd, SJ	22-Nov-21	20-Sep-21	14160	13200	(960)	196,70	
13	22800	4	2	33	Mark Zuckerman& Graziella Coren	17 Farm Rd, SJ	22-Nov-21	20-Sep-21	11330	10925	(405)	82.98	
									ADJUSTMENTS - FE		(15,392)	3,153.82	
								TOTAL ASSESSMENT ADJUSTMENTS			15,392	3,153.82	#REFI
								ASSESSMENT ADJUSTMENTS - FEBRUARY 16, 2022			10,002	(3,153.82)	#KEF1
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		TOTAL 2021/2022 ASSESSMENT ADJUSTMENTS						HIPCHMENTE		\$0.00	(DEE)		
- TOTAL TOTAL NOBEL NOBEL NOBEL NOBEL NAME NO									\$ <u>0,00</u>	#REFI			

3.Police Department – Chief Charles M. Lohmann:

• It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #171-21**

WHEREAS, the Board of Trustees deemed the police department's 2015 Ford Explorer, VIN#1FM5K8AR1FGA35475, to be a surplus and placed it for auction, and WHEREAS, the highest bid was from a registered user of Auctions International, NOW THEREFORE BE IT RESOLVED, the Board of Trustees hereby approves of the offer of \$13,700.00 and authorizes the sale.

4. Building Inspector – Bob O'Shea:

- Planning Board did not meet.
- Architectural Review Board and the Joint Coastal Commission reviewed open applications.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted: RESOLUTION #172-21

RESOLVED, that the village attorney is hereby authorized and directed to draft A LOCAL LAW TO AMENDING VILLAGE CODE CHAPTER 123, "FIREARMS", and be it **FURTHER RESOLVED**, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) NO. 2 of 2022, A LOCAL LAW TO AMENDING VILLAGE CODE CHAPTER 123, "FIREARMS". Said hearing is to be held on Wednesday, March 16, 2022, at 7:00 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James, New York 11780.

It was, upon motion by Mayor, second by Trustee Fischer and unanimously adopted, at 8:40 PM to enter into Executive Session to discuss personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move back to public session at 8:55 PM.

• It was, upon motion by Mayor Dahlgard, second by Trustee Ogden, and unanimously adopted: **RESOLUTION** #173-21

BE IT RESOLVED, that in view of the Covid pandemic, a shortage of personnel was available to handle inclement weather conditions in the village. Therefore, the village is proposing to authorize and direct the treasurer to reimburse John Lohmann the sum of \$500.00 for rental of personally owned equipment in connection with his services as employee.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:57 PM.

Respectfully Submitted,

Margaret O'Keefe Village Administrator/Clerk