

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, FEBRUARY 16, 2022**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 16, 2022 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Trustee L. Gordon Van Vechten. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Building Inspector, Robert O’Shea; Police Chief, Charles M. Lohmann; Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler and Village Treasurer, Patricia Mulderig.

Pledge of Allegiance

1. Mayor – Douglas A. Dahlgard:

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, abstention by Trustee Fischer and adopted (3-0-1):
RESOLUTION #159-21
Minutes of February 2, 2022, 7:00 PM meeting of the Board of Trustees were presented. Two minor typographical errors were noted.
RESOLVED, to adopt the minutes of the above meeting as amended.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, abstention by Trustee Ogden and adopted (3-0-1):
RESOLUTION #160-21
Minutes of January 19, 2022, 7:00 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #161-21
RESOLVED, to authorize Mayor Douglas A. Dahlgard to sign, in his official capacity, the annual maintenance agreement for the removal of solid waste with Winter Brothers Waste Systems in the amount of \$67.53 monthly.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #162-21
RESOLVED, in his official capacity Mayor Dahlgard, is hereby authorized to execute the engagement letter with Cullen & Danowski, LLP to audit the financial statements for year-end February 2022; in the contracted amount of \$13,500.00.
 - Discussion regarding Cyber Security Insurance Policy. Discussion ensued. The matter was tabled.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #163-21
WHEREAS, the Village continues to use paper ballots for its General Election, and
WHEREAS, a sample paper ballot has been provided to the Board,
BE IT RESOVLED, to approve of the ballot to be used for the General Election, which is to be held on Tuesday, March 15, 2022. Said sample ballot shall be affixed to the official minutes.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #164-21
RESOLVED, that the village attorney is hereby authorized and directed to draft a LOCAL LAW ENACTING CHAPTER 150 OF THE VILLAGE OF HEAD OF THE HARBOR VILLAGE CODE ENTITLED “TAXATION”, and be it
FURTHER RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) NO. 1 of 2022, “LOCAL LAW ENACTING CHAPTER 150 OF THE

WHEREAS, the Board of Trustees deemed the police department's 2015 Ford Explorer, VIN#1FM5K8AR1FGA35475, to be a surplus and placed it for auction, and
WHEREAS, the highest bid was from a registered user of Auctions International,
NOW THEREFORE BE IT RESOLVED, the Board of Trustees hereby approves of the offer of \$13,700.00 and authorizes the sale.

4. Building Inspector – Bob O’Shea:

- Planning Board did not meet.
- Architectural Review Board and the Joint Coastal Commission reviewed open applications.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #172-21
RESOLVED, that the village attorney is hereby authorized and directed to draft A LOCAL LAW TO AMENDING VILLAGE CODE CHAPTER 123, “FIREARMS”, and be it
FURTHER RESOLVED, the village clerk is hereby authorized and directed to post and publish a public hearing for Local Law (Intro.) NO. 2 of 2022, A LOCAL LAW TO AMENDING VILLAGE CODE CHAPTER 123, “FIREARMS”. Said hearing is to be held on Wednesday, March 16, 2022, at 7:00 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James, New York 11780.

It was, upon motion by Mayor, second by Trustee Fischer and unanimously adopted, at 8:40 PM to enter into Executive Session to discuss personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move back to public session at 8:55 PM.

- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #173-21
BE IT RESOLVED, that in view of the Covid pandemic, a shortage of personnel was available to handle inclement weather conditions in the village. Therefore, the village is proposing to authorize and direct the treasurer to reimburse John Lohmann the sum of \$500.00 for rental of personally owned equipment in connection with his services as employee.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:57 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk